

Instructions for completing DA Form 759-2 temporary worksheet *(rated officer)*

| <i>Item</i> | <i>Instructions</i> |
|--|--|
| Block 1 | Enter the last name, first name, and middle initial. |
| Block 2 | Enter one of the following: military rank, DAC, CIV, CTR, or leave blank if not applicable. |
| Block 3 | Enter the period covered. |
| Sections A, B, and C | Enter the aircraft mission, type, design, and series or flight simulator and, if applicable, the seat designation. (Example: AH-64D FS, 2B40 BS) |
| Note. Complete columns a through e using information from DA Form 2408-12. | |
| Column a | Enter the date of flight. The first entry will be the month, followed by the day in the space underneath. |
| Column b | Enter the duty symbol. |
| Column c | Enter the flight condition symbol. |
| Column d | Enter mission symbols containing a C (combat) or D (imminent danger) only. For all other mission symbols, leave blank. |
| Column e | Enter the hours and tenths of hours for each individual entry from DA Form 2408-12. Flights with the same date, duty symbol, flight condition, and mission symbol (if used) may be consolidated into one entry for 1-day's flights only. |

Notes.

1. If no time was flown in an aircraft or flight simulator listed in Section A, B, or C for an entire month, enter the month in column a and the comment "No Time Flown" across columns b through d.
2. Enter flight simulator time (military) in the same manner as a separate type of aircraft.
3. Aircraft and flight simulator entries logged by seat designation (DA Form 2408-12, block 6c) will be logged using the appropriate letters. Use a separate section on DA Form 759-2 for each designated (FS, BS) seat position. Example: AH-64D (FS), 2B40 (BS).
4. When filling out forms, if a block is not applicable leave blank, unless the directions state otherwise.

LEGEND:

- BS-back seat
- CIV-civilian employees of government agencies
- CTR-government contractor
- DA-Department of the Army
- DAC-Department of the Army civilian
- FS-front seat

Instructions for completing DA Form 759-2 consolidated worksheet *(rated officer)*

| <i>Item</i> | <i>Instructions</i> |
|------------------------------|---|
| Block 1 | Enter the last name, first name, and middle initial. |
| Block 2 | Enter one of the following: military rank, DAC, CIVs, CTR, or leave blank if not applicable. |
| Block 3 | Enter the period covered. |
| Column a | Enter the month that covers the applicable set of entries to be consolidated from the temporary worksheet. |
| Columns b, c, d and e | At the end of each month, total the number of hours flown for each group of like flights (same duty, flight condition, and mission symbol [only combat and imminent danger] used from the temporary worksheet). On the consolidation worksheet, make a one-line entry for each group of like flights. Flights that cannot be consolidated will be transferred to the consolidation worksheet as is. |

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| <i>Item</i> | <i>Instructions</i> |
|--|---------------------|
| Notes | |
| 1. Procedures for transferring flight simulator time (military) to the consolidation worksheet are the same as those for aircraft flight time. | |
| 2. Aircraft and flight simulator entries that are logged by seat designation (DA Form 2408-12, block 6c) will be logged using the appropriate letters. Use a separate section on DA Form 759-2 for each designated FS or BS (seat positions). Example: AH-64D (FS), 2B40 (BS). | |