

DOD PROPERTY RECORD

Form Approved
OMB No. 0704-0246
Expires Dec 31, 1999

The public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0704-0246), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO EITHER OF THESE ADDRESSES. RETURN COMPLETED FORM TO THE CONTRACT ADMINISTRATION OFFICE

1.	a. ACTIVE	b. INITIAL	c. IDLE	d. CHANGE	2. JULIAN DATE	3. I.D./GOVERNMENT TAG NO.
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SECTION I - INVENTORY RECORD

4. COMMODITY CODE	5. STOCK NUMBER	6. ACQUISITION COST	7. TYPE CODE	8. YR OF MFG.	9. POWER CODE	10. STATUS CODE	11. SVC CODE	12. COMMAND CODE	13. ADM OFFICE CODE	
14. NAME OF MANUFACTURER				15. MFR'S CODE	16. MANUFACTURER'S MODEL NO.			17. MANUFACTURER'S SERIAL NO.		
18. LENGTH	19. WIDTH	20. HEIGHT	21. WEIGHT	22. CERTIFICATE OF NON-AVAILABILITY NUMBER		23. PEP NO.	24. ARD	25. CONTRACT NUMBER		

26. DESCRIPTION AND CAPACITY

CONTINUED ON BACK OF FORM YES NO

27. ELECTRICAL CHARACTERISTICS

a. QTY	b. HORSEPOWER	c. VOLTS	d. PHASE	e. CYCLE	f. AC	g. DC	h. SPEED	i. TYPE AND FRAME NUMBER

28a. PRESENT LOCATION	28b. DIPEC CONTROL NO.
	29. POSSESSOR CODE

SECTION II - INSPECTION RECORD *(If explanation is required, respond in Remarks)*

	YES	NO		YES	NO
30. Can items be stored and maintained on site for at least 12 months?			42. Must item be repaired/rebuilt/overhauled to perform all functions?		
31. Has item been rebuilt/overhauled? If so, when? Date					
32. Has item been modified from original configuration? If so, explain.			43. Do QC records indicate satisfactory performance? If no, explain.		
33. Was item inspected under power? If no, explain.			44. Are manually operated mechanisms in working order? If no, describe.		
34. Are maintenance costs normal? If no, explain.			45. Are scales, dials, and gauges working and readable? If no, describe.		
35. Are safety devices adequate and satisfactory? If no, explain.			46. Are hydraulic pumps, valves/fittings operating properly? If no, describe.		
36. Are installation instructions available for transfer?			47. Are electronic systems and controls operating properly? If no, explain.		
37. Are operating instructions available for transfer?			48. How many hours was item used by current possessor?		
38. Was item last used on a finishing operation?			49. Explain last use of equipment described in item 26 above.		
39. Will adjustments or calibration correct deficiencies?			50. Estimated cost for packing, crating, handling. \$		
40. Is item severable without damage to components? If not, give their replacement cost. \$			51. Indicate date item will be available for redistribution.		
41. Is item in operable condition?			52. Condition code.		
			53. Operating test code.		

SECTION III - REMARKS

54. REMARKS

CONTINUED ON BACK OF FORM YES NO

SECTION IV - VALIDATION RECORD

55. VALIDATION *(Typed name(s) and signature(s))*