

| | | | | | | |
|---|--|--|--|--|--------------------------------|--|
| Purchase Request for Coal, Coke or Briquettes | | Instructions Prepare separate request for each kind of Coal (See reverse) | | 1. For 12 Month Period (From - Thru) | | |
| | | | | 2. Program Number | | |
| 3. Thru | | | 4. From (Department, Agency or Installation) | | | |
| 5. To (Chief of Service) | | | 6. Consign To | | | |
| | | | 7. Purchase Request Number | | 8. Date | |
| 9. Kind (Anthracite, bituminous, sub-bituminous, lignite, or coke.) | 10. Tons in Storage | 11. Storage Capacity | | 14. Size (In Inches) | | |
| | 12. Tons Due on Existing Contracts | 13. Actual Consumption (Last 12 Months) | | a. Top (1) Maximum | (2) Minimum | |
| | | | | b. Bottom (1) Maximum | (2) Minimum | |
| 15. Analytical Specifications Required | | | Do Not Write In These Columns | | 17. Tentative Ship Schedule | |
| | | | 16. Approved Analytical Specifications | | a. Month & Year | |
| | a. Min | b. Max | c. Dust Suppressant (Check if applicable) | | b. Estimated Tons | |
| (1) Moisture | | | <input type="checkbox"/> | | Jan 20 | |
| D R Y C O A L | (2) Vol | | <input type="checkbox"/> | | Feb 20 | |
| | (3) Ash | | <input type="checkbox"/> | | Mar 20 | |
| | (4) Sul | | <input type="checkbox"/> | | Apr 20 | |
| | (5) Btu | | <input type="checkbox"/> | | May 20 | |
| | (6) AST °F | | <input type="checkbox"/> | | Jun 20 | |
| (7) Hardgrove Grindability | | | e. Approved Tonnage | | Jul 20 | |
| (8) FSI | | | | | Aug 20 | |
| 18. Screen Size (Round Hole) | a. Maximum % Retained On | | b. Maximum % Passing THRU | | Sep 20 | |
| (1) Top | | | | | Oct 20 | |
| (2) Bottom | | | | | Nov 20 | |
| 19. Preferred Method of Delivery (Check One) | <input type="checkbox"/> a. Rail | 20. Delivering Railroad | | 21. Total Purchase Request (Tons) | | |
| <input type="checkbox"/> b. Truck | <input type="checkbox"/> c. Rail or Truck | <input type="checkbox"/> d. Barge | | | | |
| 22. Railhead for Carload Shipments | 23a. Alternate Method of Delivery | | | 23b. Estimated Additional Cost | | |
| | | | | | | |
| 24. Type of Railroad Cars Required | 25. Estimated Charges for Labor and Equipment if Commercial Service is Required for Unloading, Hauling and Storage of Coal | | | | | |
| 26. State or Local Regulatory Sulfur Dioxide Emission Limits (Show Units) | | | | 27. Spur Track To Installation (Check One) | | |
| | | | | <input type="checkbox"/> a. Yes | <input type="checkbox"/> b. No | |
| 28. Remarks | | | | | | |
| | | | | | | |
| 29. Technical Point of Contact at Requesting Activity | | | | | | |
| a. Typed Name (Last, First, Middle Initial) | | | b. E-mail Address | | c. Telephone No. | |
| | | | | | | |
| 30. Prepared By | | | | | | |
| a. Typed Name (Last, First, Middle Initial) | | b. Signature | | b. E-mail Address | | |
| | | | | | | |
| 31. Approved at Requesting Activity By | | | | | | |
| a. Typed Name (Last, First, Middle Initial) | | b. Signature | | b. E-mail Address | | |
| | | | | | | |
| 32. Approved By | | | | | | |
| a. Typed Name (Last, First, Middle Initial) | | b. Signature | | b. E-mail Address | | |
| | | | | | | |

Instructions for completion of DD Form 416, Purchase Request for Coal, Coke or Briquettes

Block

| | |
|------|--|
| 1. | FOR 12 MONTH PERIOD. Enter the 12 month period of request (i.e., 1 May 08 - 30 Apr 09). |
| 2. | PROGRAM NUMBER. As stated. |
| 3. | THRU. Enter name and mailing address of organization request is submitted thru. |
| 4. | FROM. Enter name and address of Department, Agency or Installation. (i.e., CDR, Red River Army Depot, Houston, TX 77507-5000). |
| 5. | TO. Enter To (Chief of Service) organization. |
| 6. | CONSIGN TO. Enter Consign to location (i.e., Red River Army Depot). |
| 7. | PURCHASE REQUEST NUMBER. As stated. |
| 8. | DATE. As Stated. |
| 9. | KIND. As stated. |
| 10. | TONS IN STORAGE. As stated |
| 11. | STORAGE CAPACITY. As stated. |
| 12. | TONS DUE ON EXISTING CONTRACTS. As stated. |
| 13. | ACTUAL CONSUMPTION. Enter last 12 months actual consumption. |
| 14. | SIZE. Enter in inches and maximum and minimum size for Top and Bottom |
| 15. | ANALYTICAL SPECIFICATIONS REQUIRED. Enter minimum and maximum specifications. Check if DUST SUPPRESSANT and/or FREEZE CONDITIONING is required. (State time frame in Blk 28 "Remarks") |
| 16. | APPROVED ANALYTICAL SPECIFICATIONS. APC or DESC use only. |
| 17. | TENTATIVE SHIP SCHEDULE. As stated |
| 18. | SCREEN SIZE (Round Hole). Enter Screen Size. |
| 19. | PREFERRED METHOD OF DELIVERY. Check Rail, Truck, Rail or Truck, or Barge. |
| 20. | DELIVERING RAILROAD. As Stated. |
| 21. | TOTAL PURCHASE REQUEST. Enter Tons. |
| 22. | RAILHEAD FOR CARLOAD SHIPMENTS. Enter Name/location of Railhead. |
| 23a. | ALTERNATE METHOD OF DELIVERY. Enter Rail, Truck, Rail or Truck, or Barge. |
| 23b. | ESTIMATED ADDITIONAL COST. As stated. |
| 24. | TYPE OF RAILROAD CARS REQUIRED. As stated. |
| 25. | ESTIMATED CHARGES FOR LABOR AND EQUIPMENT IF COMMERCIAL SERVICE IS REQUIRED FOR UNLOADING, HAULING AND STORAGE OF COAL. As stated. |
| 26. | STATE OR LOCAL REGULATORY SULFUR DIOXIDE EMISSION LIMITS. Enter in units. |
| 27. | SPUR TRACK TO INSTALLATION. Check yes or no. |
| 28. | REMARKS. (Include special conditions and distribution e-mail addresses) Or use separate attachment. |
| 29. | TECHNICAL POINT OF CONTACT REQUESTING ACTIVITY. Enter typed name, e-mail, and telephone. |
| 30. | PREPARED BY. Enter typed name, signature, e-mail, and telephone. |
| 31. | APPROVED AT REQUESTING ACTIVITY BY. Enter typed name, signature, e-mail, and telephone of approving official. |
| 32. | APPROVED BY. Enter typed name, signature, e-mail, and telephone of approving official. |